



Moosic Borough

715 Main Street, Moosic, PA 18507

T: 570-457-5480 F: 570-457-0762 E: info@moosicborough.org

EMPLOYMENT APPLICATION

The Borough of Moosic welcomes your application for employment. Please furnish us with the complete information to assist us in giving you full consideration. Additional information which you believe qualifies you for the position in which you are applying may be attached to this application.

The Borough of Moosic is an Affirmative Action Employer. It is our policy to provide equal employment opportunities to all. The Borough of Moosic does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, status with regard to public assistance, or membership or activity in a local commission. Individuals are evaluated and selected based on merit.

PLEASE READ THE FOLLOWING CAREFULLY AND SIGN THIS APPLICATION

1. I certify that all information I have provided on this application is correct and that I have not omitted any information. I understand that giving false information or omitting requested information may disqualify me from further consideration for employment or result in dismissal, if discovered at a later date.
2. I authorize the Borough of Moosic to verify the information I have provided in this Employment Application.
3. I hereby authorize all current and previous employers to release job-related information to the Borough of Moosic. However, I understand that if, in the Employment Record section, I have answered "NO" to the question, "May we contact your present employer?", contact with your current employer will not be made without your specific authorization.

SIGNATURE

PRINT NAME

DATE



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EMPLOYMENT APPLICATION

NAME

LAST

FIRST

MIDDLE**ADDRESS:**

STREET

(APT)

CITY/STATE

ZIP**ALTERNATE:**

STREET

(APT)

CITY/STATE

ZIP**CONTACT:**

HOME PHONE

MOBILE PHONE

EMAIL**HOW DID YOU LEARN ABOUT THE OPPORTUNITY:****POSITION SOUGHT:****DATE AVAILABLE TO START:****DESIRED PAY RANGE:****CURRENTLY EMPLOYED?****YES / NO**

HOURLY OR SALARY**MILITARY SERVICE:****YES / NO****DATE OF SERVICE****DISCHAGRED:****YES / NO****DATE OF DISCHARGE****CURRENT STATUS:****NATIONAL GUARD / RESERVES / OTHER****DESCRIBE DUTIES:****EDUCATION**

NAME/LOCATION

GRADUATE/DEGREE

MAJOR/SUBJECT

HIGH SCHOOL

COLLEGE/UNIVERSITY

SPECIALIZED TRAINING

OTHER EDUCATION

LIST ALL SPECIAL SKILLS, EXPERIENCES AND TRAINING THAT MAY CONTRIBUTE TO YOUR ABILITIES IN PERFORMING THE ABOVE POSITION



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PREVIOUS EXPERIENCE

LIST MOST RECENT TO OLDEST

DATE EMPLOYED	COMPANY NAME	LOCATION	ROLE/TITLE

TASKS/RESPONSIBILITIES:

REASON FOR LEAVING:

DATE EMPLOYED	COMPANY NAME	LOCATION	ROLE/TITLE

TASKS/RESPONSIBILITIES:

REASON FOR LEAVING:

DATE EMPLOYED	COMPANY NAME	LOCATION	ROLE/TITLE

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REASON FOR LEAVING:



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EMPLOYMENT APPLICATION

REFERENCES

LIST REFERENCES WHO HAVE DEFINITE KNOWLEDGE OF YOUR QUALIFICATIONS FOR THE POSITION OF APPLICATION

DO NOT LIST RELATIVES OR PERSONS LIVING OUTSIDE THE UNITED STATES

NAME	ADDRESS	CELL PHONE	YEARS KNOWN