



715 Main Street • Moosic • Pa • 18507

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VISIT OUR WEBSITE @ [www.moosicborough.com](http://www.moosicborough.com)

### EMPLOYMENT APPLICATION

**We welcome your application for employment. Please furnish us with complete information to assist us in giving you full consideration. Additional Information which you believe qualifies you for the position for which you are applying may be attached to this application.**

**The Borough of Moosic is an Affirmative Action Employer. It is our policy to provide equal employment opportunities to all. The Borough of Moosic does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, and marital status, status with regard to public assistance, or membership or activity in a local commission. Individuals are evaluated and selected on a basis of merit**

#### **PLEASE SIGN THIS APPLICATION AND READ THE FOLLOWING CAREFULLY**

1. I certify that all the information I have provided on this application is correct and that I have not omitted any information. I understand that giving false information or omitting requested information may disqualify me from further consideration for employment or result in dismissal, if discovered at a later date.
2. I authorize the Borough of Moosic to verify the information I have provided in this Employment Application.
3. I hereby authorize all current and previous employers to release job-related information to the Borough of Moosic. However, I understand that if, in the Employment Record section, I have answered "No" to the question, "May we contact your present employer?", contact with my current employer will not be made without my specific authorization.

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Signature

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Printed name

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Date

# APPLICATION FOR EMPLOYMENT

## PERSONAL INFORMATION

DATE OF APPLICATION: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street (Apt) City/State Zip

Alternate Address: \_\_\_\_\_  
Street City/State Zip

Contact Information: \_\_\_\_\_  
( ) ( )  
Home Telephone Mobile Telephone Email

*How did you learn about our company?*

POSITION SOUGHT: \_\_\_\_\_ Available Start Date: \_\_\_\_\_

Desired Pay Range: \_\_\_\_\_ Are you currently employed? \_\_\_\_\_  
Hourly or Salary

## EDUCATION

	Name and Location	Graduate? – Degree?	Major / Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc...			
Other Education			

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

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## PREVIOUS EXPERIENCE

Please list beginning from most recent

Dates Employed	Company Name	Location	Role/Title

**Job notes, tasks performed and reason for leaving:**

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Dates Employed	Company Name	Location	Role/Title

**Job notes, tasks performed and reason for leaving:**

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Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed and reason for leaving:

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Dates Employed	Company Name	Location	Role/Title

**Job notes, tasks performed and reason for leaving:**

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REFERENCES: *List references who have definite knowledge of your qualifications for the position of application  
(Do not list relatives or persons living outside the United States)*

<i>Name</i>	<i>Address</i>	<i>Home Phone</i>	<i>Work Phone</i>	<i>Years Known</i>