



CITIZEN COMPLAINT FORM FOR ILLICIT CHARGES

SEND COMPLETED FORM TO:

Permit Chief, Water Management Program at Northeast Office Penn Env. Protection
2 Public Square, Wilkes-Barre, PA 18711-0790

NAME: _____ CONTACT PHONE NUMBER: _____

DATE: _____ TIME DISCHARGE DISCOVERED: _____

DATE OF LAST RAIN EVENT: _____ ESTIMATED QUANTITY OF RAIN: _____ in

LOCATION OF DISCHARGE: _____

(indicate nearby street intersections, addresses, and/or landmarks for reference)

WHERE WAS DISCHARGE FOUND? ☐ OPEN DITCH ☐ STREAM ☐ PIPE ☐ OUTFALL☐ OTHER: _____WAS WATER FLOW OBSERVED? ☐ NO ☐ YESWAS FLOW SOLID OR PULSING? ☐ SOLID ☐ PULSINGWAS A PHOTO TAKEN? ☐ NO ☐ YES (please attach a copy to this form)ODOR: ☐ NONE ☐ MUSTY ☐ SEWAGE ☐ ROTTEN EGGS ☐ SOUR MILK☐ OTHER: _____COLOR: ☐ CLEAR ☐ RED ☐ YELLOW ☐ BROWN ☐ GREEN ☐ GREY☐ OTHER: _____CLARITY: ☐ CLEAR ☐ CLOUDY ☐ OPAQUE☐ OTHER: _____WAS THERE: OILY SHEEN ☐ NO ☐ YES GARBAGE/SEWAGE ☐ NO ☐ YES☐ OTHER: _____

ADDITIONAL INFORMATION TO ASSIST IN THE INVESTIGATION:

_____ Follow up investigation (to be completed by CCD Staff) _____

OUTFALL: _____ WATER TEMP: _____ PH: _____

FIELD ANALYSIS WATER TEMP: _____ PH: _____ CHLORINE (Total): _____ mg/l

Ph: _____ °F / °C COPPER: _____ mg/l

PHENOL _____ mg/l DETERGENTS: _____ mg/l

WAS A LABORATORY SAMPLE COLLECTED? ☐ NO ☐ YES (if yes, attach copy of chain-of-custody record)

COMMENTS: _____

DATA SHEET FILLED OUT BY: _____ (Signature) _____ DATE: _____

ADDITIONAL NOTES TO FILE: _____

FOLLOW UP WITH COMPLAINANT: _____