



715 Main Street · Moosic · Pa · 18507

P. (570) 457-5480 F. (570) 457-0762 E. moosic94@moosicborough.comcastbiz.net

## PUBLIC RECORD REVIEW/DUPLICATION REQUEST

Please type or print legibly.

Date of Request: \_\_\_\_\_

Requester's Name: \_\_\_\_\_

Requester's Address: \_\_\_\_\_

I request  Review  Duplication (check as appropriate) of the following records.

**Important:** you must identify or describe the records with sufficient specificity to enable the Borough to determine which records are being requested. Use additional sheets if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that I am a resident of the United States of America.

\_\_\_\_\_  
*Signature of Requester*

This request may be submitted in person, by mail, by facsimile, or e-mail to:

**Jane Sterling**  
*Open Records Officer*

**In-Person/Mail:**  
The Borough of Moosic  
715 Main Street  
Moosic, PA 18507

**Facsimile:**  
(570) 457-0762

**Email:**  
[moosic94@moosicborough.comcast.biz.net](mailto:moosic94@moosicborough.comcast.biz.net)